

Hamilton Fire Department
Meeting Minutes
June 26, 2025

- A. Call to order
 - a. The meeting was called to order at 7:00 pm by Ron Jones. Dave Haverdink opened with prayer.
- B. Roll call
 - a. **Heath Township:** Ron Jones, Missy Harvey **Manlius Township:** Barbara VanGelderren, Matt Rooks **Fillmore Township:** Mark Geurink, Chuck Schaap
 - b. Also present from the HFD: Dave Haverdink, Mike Capel, Brian Kempfers.
- C. 2023/2024 Fiscal Year Review
 - a. Preliminary Year End Report: Haverdink gave the report
 - i. Incidents responded to are up for the year.
 - ii. Spencer Manufacturing is on track for delivery of the new fire engine.
 - iii. Hamilton Fire has received a total of \$6500.00 in donations for equipment.
 - iv. Hamilton Fire continues to work with surrounding fire agencies in joint training.
- D. Haverdink presented 2024/2025 budget adjustments. Motion from VanGelderren with support from Geurink to approve adjustments as presented. Motion carried.
- E. Harvey distributed fiscal year end reports for board members and took questions. Jones recommended emailing financial information to board members monthly. Clerk Harvey agreed to do this.
- F. Approval of Fire Board Attorney: Catherine Kaufman
 - a. The board members discussed Attorney Kaufman's potential conflict of interest given her association with Heath Township and her affiliation with the same firm as Manlius. Jones will draft a letter for the board's approval, which will subsequently be sent to three different attorney candidates for consideration by the Fire Board.
- G. Dates for Interlocal Fire Agreement Workshop:
 - a. Table until Attorney issue is resolved
- H. New Business - None
- I. Round Table – None
- J. Next Board Meeting
 - a. Budget workshop: November 13, 2025 at 7:00 pm at Heath Township Hall
 - b. Fire Board Annual Meeting: December 18, 2025 at 7:00 pm at Heath Township Hall

Motion from Schaap with support from Rooks to adjourn the meeting at 7:34 pm. Motion carried.

Minutes submitted by Clerk Missy Harvey

Missy Harvey, Fire Board Secretary, Date

Ron Jones, Fire Board Chairman, Date