

Hamilton Fire Department
Meeting Minutes
June 13, 2024

1. Call to order

The meeting was called to order at 7:00 am by Ron Jones. Ron entertained any opening comments. Fire Chief Haverdink wanted to add New Engine and ISO rating to new business on agenda. Barbara VanGelderren declined opened with prayer, Lowell Winne opened with prayer.

2. Roll call

Heath Township: Ron Jones, Missy Harvey **Manlius Township:** Lowell Winne, Barbara VanGelderren **Absent:** Tim Hoffman and Bob Younker from Fillmore Township
Also present from the HFD: Dave Haverdink, Mike Capel, Brian Kempkers

3. Approval of minutes from last meeting

Motion from Winne with support from Jones to approve minutes from December 21, 2023 meeting. Unanimously approved.

4. Public Comments

No public Comments

5. 2023/2024 Fiscal Year Review

A. Operational Updates:

- a. As of May 31st, tracking a 2 year average of 196 incidents response to date.
- b. 2nd CD deposit at United for \$150,000 was purchased.
- c. Josh Klein completed EMT Course. Mike Bosch, Riley Capel & Jacob Rowe completed Fire Officer II course.
- d. HFD has ISO rating of 5. This is best possible rating without municipal water system.
- e. HFD has joined Tech Rescue Team and is training in both elevated and below grade rescue events.

A. Review Line Item Adjustments

Motion from Winne with support from Harvey to accept line item adjustments as presented. Vote taken, all in favor, motion carried.

B. Projected Fund Balance

Discussion with board on fund balance at end of 2024 and CD purchases

C. Final Close Out Report

Discussion with board on final numbers for 2024 for expense and working capital. Also noted have been working close with auditors on how to handle accounts and payments. Final numbers will be noted at December 2024 meeting after Certified Audit done.

6. Interlocal Agreement Language Clarification, Building Ownership, 12,664 Sq Ft.

Discussion with board on Fire Department square footage (10,224 sq ft, 80%), and Township square footage (2,440 sq ft, 20%). Also request to add "First right of refusal to purchase" to interlocal agreement. Jones said he would bring this to the attorney.

7. Lease Agreement Language Clarification

- A. Discussion with the board on who owns the land and who owns the building. Jones will bring requested changes to the attorney to have interlocal and lease rewritten. Once changes have been made, Jones will send out to board members for review. Final review and approval will be made at December 19, 2024 meeting.
- B. Discussion about expenses continuing to be paid at the 80% by Fire Department if they are a shared expense with the Township.

8. New Business

- A. The Fire Department discussed with the Board how the ISO rating is the best rating possible for the department to get. Also is helpful for homeowner insurance premiums for areas served.
- B. The Fire Department discussed with the Board the increase in the cost of the new proposed Fire Engine. The Department is waiting to put in the order for the new truck and trying to cut costs. The Department will have more information at the December Board meeting.
- C. Chief Haverdink asked about having a discussion with Valley Township about Valley putting up a Fire Barn. The Board decided that would be something to discuss with them at this time.
- D. Jones asked the Board and Fire Department about the purchase of a pick-up for the Department for running errands for during the day. This will be something to add as a line item. Will need to discuss at the budget meeting in December.

7. Round Table – The Board decided Tim Hoffman needs to be replaced from Fillmore Township. He has not attended the last 2 meetings. Jones will talk to Fillmore Township about this.

8. Next Board Meeting - December 19, 2024 at 7:00 am

Motion from Winne with support from Harvey and unanimously approved to adjourn the meeting at 8:15 am.

Minutes submitted by Clerk Missy Harvey