

Hamilton Interlocal Fire Department
Meeting Minutes
December 20, 2018

1. Call to order

The regular monthly meeting of the Hamilton Inter-local Fire Department was called to order by Supervisor Ron Jones at 7:00 a.m. at the Heath township hall. Tim Hofman opened with prayer.

2. Roll call

- Ron Jones and Sheila Meiste, Heath Township,
- Lowell Winne and Kathy Lubbers, Manlius Township,
- Tim Hofman and Bob Yonker, Fillmore Township
- Dave Haverdink, Brian Kempker and Ryan Boeve, Hamilton Fire Department.

3. Approval of minutes from last meeting

2017 minutes were approved.

4. Amend 2018 Budget

Motion by Meiste supported by Lubbers and unanimously approved to make 2018 budget amendments.

5. Breakdown of 2018 expenses

a) Sheila presented the 2018 revenue/expense report.

6. Annual Report of 2018

- a) Dave presented the 2018 Annual Report.
- The call volume is up 12% from 2017
 - The 800 MPSCS radio system is being updated and new software programs developed.
 - ISO audit went well and is now rated at a Class 6 and Hamilton Fire & Rescue will continue to work for a Class 5.
 - Live Burn Training Facility cost was reduced from \$19,500 to \$11,500
 - Will continue working on grant request for 2018/2019.
 - Saugatuck, Hamilton and Graafschap Fire Departments pooled some of their rescue equipment to create a Heavy Rescue response truck.
 - Computer software program upgrade will take place in January.
 - The 1998 rescue truck will need to be replaced in the next 10 years.

7. 2019 Capital Outlay Proposal

a) Chief Haverdink presented the 2019 Capital Equipment Request. Plan A is for \$86,150 and Plan B for \$57,540. Plan B is dependent on a 2019/2020 FEMA Grant. Ron recommends board approve Plan A and if the grant is received, the budget would be reduced. Motion by Lubbers supported by Yonker and unanimously agreed to approve Plan A and, dependent upon agreement from each township.

8. 2019 General Operating Budget

- a) The 2019 general operating budget for \$\$610,880 was reviewed. Motion by Winne supported by Hofman and unanimously approved with a one-time payment from each township. This is also dependent on approval of township boards in January.

- b) A motion was made by Yonker supported by Winne to approve the 2 % cost of living wage increase. Roll call vote: Yonker-yes, Jones-yes, Hofman-yes, Lubbers-yes, Winne-yes, Meiste-yes.

9. New business

- a) Sheila requested the board meeting be changed from the 3rd Thursday in December to the 4th Thursday. The time will stay at 7:00 a.m.

- b) The fire department is working on a new accountability system with Graafschap, Fennville, Clyde and Saugatuck fire departments. Surrounding agencies are showing an interest in this new system as well.

- c) Lowell Winne would like the fire department to look at potentially covering more of the south end of Manlius as a cost saving measure to their township. They would like it to be a temporary contract like Valley township. They are not asking for first responder, just the fire coverage. Dave commented they would like to but cannot change time and distance and would like Manlius to look at working interlocally with townships around them.

- d) The board expressed their thanks and appreciation to the fire department as to how very fortunate we are to have a tremendous fire department and a great camaraderie with other townships. A thank you from the fire department to the townships as well.

- e) Motion by Lubbers supported by Yonker and unanimously approved to pay fire department bills and amendments from January-December 2018.

10. Adjournment

Motion by Lubbers supported by Winne and unanimously approved to adjourn the meeting at 7:50.