

Hamilton Interlocal Fire Department
Meeting Minutes
December 15, 2016

1. Call to order

The regular monthly meeting of the Hamilton Inter-local Fire Department was called to order by Supervisor Ron Jones at 7:00 a.m. at the Heath township hall. Bob Yonker opened with prayer.

2. Roll call

- Ron Jones and Sheila Meiste, Heath Township,
- Jo Ann Csapos and Kathy Lubbers, Manlius Township,
- Tim Hofman and Bob Yonker, Fillmore Township,
- Dave Haverdink, Brian Kempker, Ryan Boeve, Mike Capel, Hamilton Fire Department.

3. Approval of minutes from last meeting

2015 minutes were approved.

4. Breakdown of 2016 expenses

a) Sheila presented the 2016 report with amendments .Motion by Yonker supported by Lubbers and unanimously approved.

5. Annual Report of 2016

- a) Dave presented the 2016 Annual Report.
- The incident volume for 2016 is estimated at 15% over 2015.
 - The fire dept. has been working with law enforcement to develop an action plan in the event of a mass violent incident in our area.
 - New radio system of 800 MHz approved by Allegan County and Hamilton Fire & Rescue will receive \$167,500 for radio equipment. This will be on line by summer 2017.
 - Two major upgrades and refurbishing completed with no foreseen major capital expenses in 8-10 year.
 - New Live Training Facility to be built and jointly owned by Saugatuck, Graafschap, Holland, Fennville and Ganges Fire Departments.
 - There will be an IOS audit in the next few years and Hamilton could reach the next lower rating.

6. 2017 Capital Outlay Proposal

a) Chief Haverdink presented the 2017 Capital Equipment Request for \$32,540. A grant for \$204,900 is pending with the Interlocal share being 5% or \$10,245. If received, the expenditure will likely happen in 2018.

Motion by Lubbers supported by Yonker and unanimously agreed to approve capital outlay proposal, dependent upon agreement from each township.

7. 2017 General Operating Budget

a) The 2017 general operating budget for \$457,440.00 was reviewed. Motion by Lubbers by supported by Hofman and unanimously approved with a one-time payment. This is also dependent on approval of township boards in January.

A motion was made by Yonker supported by Csapos to approve the 2% wage increase. Roll call vote: Lubbers-yes, Csapos-yes, Yonker-yes, Hofman-yes, Jones-yes, Meiste-yes.

8. New business

a) Over the years, administrative duties has resulted in increasingly more work for the fire chief. This involves site visits, action plans, operational guidelines, public questions and training seminars. Dave would like to increase his work load to exceed not more than 20 hours per week. This would not be a full time position and would most likely start in April 2017. With increased hours he could also do more with cost recovery, grants, information reports and burn permits. Audience member, Barb Van Gelderen stated with a million dollar budget, this seems prudent.

b) The board expressed their thanks and appreciation to outgoing fire board member and supervisor Barb Van Gelderen for her 27 years of service. Ron stated how very fortunate we are to have a tremendous fire department and a great camaraderie with other townships and cities and thanked the fire department and local board members as well.

9. Bills

a) Motion by Lubbers supported by Meiste and unanimously approved to pay fire department bills from January-December 2016.

10. Adjournment

a) Motion by Lubbers supported by Hofman and unanimously approved to adjourn the meeting at 7:53.