

**Hamilton Interlocal Fire Department**  
**Meeting Minutes**  
**December 17, 2015**

**1. Call to order**

The regular monthly meeting of the Hamilton Inter-local Fire Department was called to order by Supervisor Ron Jones at 7:00 a.m. at the Heath township hall. Lubbers opened with prayer.

**2. Roll call**

Ron Jones and Sheila Meiste, Heath Township, Barb VanGelderen and Kathy Lubbers, Manlius Township, Tim Hofman, Fillmore Township, Dave Haverdink, Brian Kempker, Ryan Boeve, Hamilton Fire Department.

**3. Approval of minutes from last meeting**

2014 minutes were approved.

**4. Breakdown of 2015 expenses**

a) Sheila presented the 2015 report. Expenses and revenue were down this year and no budget amendments are needed.

**5. Annual Report of 2015**

a) Dave presented the 2015 Annual Report.

- The projected incident volume for 2015 is below what was forecasted.
- 20 of 24 firemen are EMT's
- The radio system is currently being studied to determine what direction the fire service should go, VHF vs. UHF, and what financial impact this will create for each unit of government. The county is proposing that if the upgrades to the Fire Radio system is more than what the county has allocated for the fire Service, then each local unit of government will have to pay for those upgrades to the fire services radio system. The direction the fire service will take for radio upgrade has still not yet been determined. However, projections could be around \$50,000 to \$145,000 for Hamilton Fire Department. The interesting part of the radio system upgrades, is that there is no cost being proposed for law enforcement. The funding of these radio system upgrades is being funded by the current voted in phone surcharge. Dave is encouraging each township to contact their commissioner to make sure funding is shared equally between law enforcement, EMS, and the fire service.
- 2016 proposed budget includes a 2.5% wage adjustment.

**6. 2016 Capital Outlay Proposal**

a) Chief Haverdink presented the 2016 Capital Equipment Request for \$11,750. This would be to refurbish the rescue truck for \$10,500 and 2 hand held radios for \$1,250.

Motion by Lubbers supported by Hofman and unanimously carried to approve capital outlay proposal upon agreement from each township.

b) The tanker refurbish for \$112,500 is not included in the 2015 budget. Dave needs to talk to the attorney about financing options. Two proposals were presented for either cash purchase or financing. If this goes forward, it probably would not happen until the summer or fall of 2016. This would probably be the last large purchase for 10-12 years. Motion by Barb supported by Tim and unanimously approved to refurbish upon payment agreement from each township. This expense would not incur until the 3<sup>rd</sup> quarter of 2016.

## **7. 2016 General Operating Budget**

a) The 2016 general operating budget for \$415,425 was reviewed. Motion by Lubbers supported by Meiste and unanimously carried to approve with a one-time payment. This is also dependent on approval of township boards in January.

A motion was made by VanGeldereren supported by Hofman to approve the 2.5% wage increase. Roll call vote: Lubbers-yes, VanGeldereren-yes, Hofman-yes, Jones-yes, Meiste-yes.

## **8. New business**

a) Barb expressed sincere thanks to the department in the rescue of their son. The hospital stated if our department had not acted so quickly, things could have turned out much differently.

b) Motion by Barb supported by Meiste to appoint Dave to a five year term as chief, expiring December 2020.

c) The board expressed their thanks and appreciation to the fire department for the service, commitment, time and effort they provide for our community.

## **9. Bills**

a) Motion by Kathy supported by Hofman and unanimously approved to pay fire department bills from January-December 2014.

## **10. Adjournment**

a) Motion by Meiste supported by VanGeldereren and unanimously approved to adjourn the meeting at 7:55.